<u> Guest Checklist – Whistler Teens</u>

Supervisor: Natalie

Cell: 604-305-9982

Teens is a daily ski program for youth age 12-18. Some teens will be here for just one lesson while others may come for a few days. The goal is to have your students come away with a new skill, new tactic, new favourite run, and/or all of the above! Due to the daily nature of the program try to keep teaching simple and specific, and of course, full of fun (3)

Morning

- Morning meeting at 8:30AM, GLC patio
 - Come to morning meeting to hear information about the day, how you can help greet students this morning, your level assignment, etc
 - Greet students and help with morning check in (TIPS)
- Before you go make sure you know...(should leave around 9AM)

In Teens we use class cards to record important safety information about our students (ex. Flaik number, allergies, and more).

- You will keep this class card with you all day and you will give the bottom of it to the supervisor at the end of the day. It is important so make sure you keep it safe!
- We use flaiks in part to track where our students are. If you get separated from a student call Kids Dispatch 604 905 2234 so you can get reunited
- In case of a split, make sure you give the flaik information to the other instructor
- Students can sign themselves out at end of day once you are at the bottom OR they can meet up with a parent on hill and sign out OR if they are really tired and need to end early you can call the parent for approval and then send the student down on the gondola. Make sure you go over these options with the parents at the start of the day

Splits mean that the kids in your lesson are not at the same level in terms of skill level, speed, and terrain. We try to sort out splits first thing in the morning by having each instructor share their contact information with the staff around them to meet for a split. Instructors decide whether or not a split is needed based on their assessments of the teens on the following runs.

Terrain for conducting splits:

- Flats of learning area for 1s
- Magic carpet for 2s
- Olympic chair for 3s and 4 (however, if in doubt, check first on the super carpet)
- Levels 5/6 will arrange a split time on the mountain (Orange Peel)

For lunch, you and your class will get a lunch voucher! Make sure you keep it in a zipped pocket.

- No change or credit is given for a voucher so use it all. You/student must pay the different if they go over the \$25 or if you go over \$12.50 *after* staff discount

You can fill the chairlift with students but please make sure to consider other guests when merging into the line.

Lunch

- Lunch is at 11:15 (45mins max time), raised patio by Seppos bar in Roundhouse
- Check in with supervisor and organize splits if need be
- Use this time to get to know your students a bit more and shape the afternoon's lesson plan (Where do they want to ski? What do they want to learn?)
- Make sure your class has cleaned your table before leaving

PM Procedures/check out

- Instructor check out 3:15-3:30 on Carleton Lodge Patio with students
 - Student check out based on what was agreed upon in the morning. Take time to review the day with your student (TAILS)
 - Fill out back of class card and return to supervisor to debrief
- Return flaiks to Whistler Kids building (put in charger and fill from BACK TO FRONT)
- Check that you were paid!

THANK YOU